



**Minutes from ASF-Int Board meeting no 19 Saturday 18 September 2010 at the Universitat Politècnica de Catalunya in Barcelona**

*Present:* Jordi Balari, Stéphane Plisson, Rune Asholt, Richard Losalajome, Valeria Sciarretta, Per Kraft, Dick Urban Vestbro, Sophie Jopling, Gopal Shankar (from point 7), Marina Gutierrez Escat and Aitana Arroyo.  
*Regrets:* Ludovic Jonard

<b>1. Formal matters</b>	<u>Responsible</u>
<p>Jordi was appointed chair and Dick secretary of the meeting. It was <b>decided</b> that Sophie verifies the minutes. It was <b>decided</b> that Marina Gutierrez Escat and Aitana Arroyo of ASF-E are welcome to attend the meeting. The proposed agenda was restructured and approved.</p>	<p><b>Sophie</b></p>
<p><b>2. Strategic plan of ASF-Int</b></p> <p>Stéphane explained the background to the Strategic Plan, adding that he and Melissa had been too busy to work on the plan. He proposed that he and Melissa should prepare a first draft for discussion at the November Board meeting, revise it and then hopefully approve it at the Board meeting in February 2011, in order to submit it for final approval at the GA meeting in 2011. Stéphane's proposal was approved.</p>	<p><b>Stéphane Melissa</b></p>
<p><b>3. Communication channels</b></p> <p>The decision taken at the last meeting had not yet been carried out. It was <b>decided</b> that Stéphane will ask Eduard and Guruprasad to make a concrete proposal based on the proposal made by Guruprasad.</p>	<p><b>Stéphane Eduard Guruprasad</b></p>
<p><b>4. The function, goals and organizational chart of ASF-Int</b></p> <p>Dick reported that he had asked Sofie Wäborg of ASF-DK to clarify her proposal, and to assist in fulfilling the decision of the GA meeting. She has not yet replied. It was <b>decided</b> to include the function, goals and organizational chart into the Strategic plan.</p>	<p><b>Stéphane</b></p>
<p><b>5. Secretariat</b></p> <p>Jordi explained that the coordinator of the ASF-E Barcelona office has not yet been able to start her work for ASF-Int. He proposed that she will start with the two most important tasks (communication with members and administration of Board business) and then extend services to comprise the other tasks (listed earlier). It was <b>decided</b> to approve the proposal and that Jordi will get back to the Board with more details at the next meeting. Jordi explained that the money granted for the educational Leonardo project cannot be used for general secretariat business.</p>	<p><b>Jordi</b></p>
<p><b>6. Website</b></p> <p>Per reported that the website was made public in July. Appeals to the Board about new information have not yet resulted in concrete news on the website. It was <b>decided</b> that Per will write about the Leonardo project; that Dick will send information about coming Board and other ASF-Int meetings; that Stéphane and Jordi will send updated information about Haiti; that Valeria and Richard will write about the Congo project. All Board members are asked to send pictures of general interest. Each piece of information shall be sent through Per.</p>	<p><b>Per Dick Stéphane Jordi Valeria Richard</b></p>
<p><b>7. Development Architecture Education, Leonardo project</b></p> <p>Jordi informed the Board about the outcome of the application for a Leonardo project. Money has been approved to the Spanish, French and UK partners, but not to the Swedish and Italian applicants. In total ASF will receive € 52.000 for 'mobilities'. The start-up meeting is planned for the second half of October. Then training for cooperation in Europe will be investigated in order to design training modules. The project has to be modified because of the EU decision. ASF-E is the coordinator of the project. It was <b>decided</b> that Stéphane will send the project proposal to all Board members. Gopal explained that the network <i>Asian Coalition of Community Architects</i> (based in</p>	<p><b>Stéphane</b></p>

<p>Bangkok) has funding from Bill Gates and other sources. He suggested that we may want to involve them in the Leonardo project or other projects. It was <b>decided</b> that Gopal shall send information about the website of the Asian network and about the concept of ‘community architecture’ to Board members.</p>	<p><b>Gopal</b></p>
<p><b>8. Documents from the seminar day 16 April 2010</b></p> <p>Gopal had sent a compiled document of four of the presentations made at the Stockholm seminar. The document was shown to the Board. It was <b>decided</b> to thank Gopal and Guruprasad for doing the compilation, to ask Sara Hallström to send her presentation and that Per will make pdf’s of the respective presentations to be displayed on the website (in shorter versions when required).</p>	<p><b>Dick Per</b></p>
<p><b>9. Conferences</b></p> <p>a. <i>Sydney 11-12 October.</i> This conference is about disaster management. Bijay Misra, chair of ARC•PEACE, may participate in this conference. Dick will ask Prof Misra if he can report back to ASF-Int.</p> <p>b. <i>Ankara 21-23 October.</i> This conference is about <i>Social Architecture</i>. Invitations were sent to ASF. Dick has forwarded the invitation to ASF members and written to the organisers of the conference, informing them about ASF. It was <b>decided</b> that Dick will send out the invitation again to members, and he will write again to the organisers of the conference asking for further information.</p> <p>c. <i>Berlin 27-31 October.</i> Dick informed the Board about the conference <i>Experiment city</i>, a working conference of 7 partners, to be held in Berlin, dealing with collaborative housing, diversity and sustainable cities. The conference is funded by a EU grant. Dick will participate as a representative of the Swedish partner, Kollektivhus NU. He will report back to the Board.</p>	<p><b>Dick</b></p> <p><b>Dick</b></p> <p><b>Dick</b></p>
<p><b>10. Brochure</b></p> <p>The ASF brochure needs updating on a few points. It was <b>decided</b> that Dick will ask Beatrice to update the brochure and then send it to Per for uploading on the website.</p>	<p><b>Dick Beatrice</b></p>
<p><b>11. Project portfolio</b></p> <p>Beatrice has reminded members to update the project catalogue (the portfolio). It was <b>decided</b> to ask Beatrice to try to finish the work by the end of October and then send it to Per for uploading on the website.</p>	<p><b>Beatrice Per</b></p>
<p><b>12. PowerPoint presentation of ASF-Int</b></p> <p>Melissa and Dick had made a proposal for a PP presentation of ASF-Int. The proposal was shown on the wall. It was <b>decided</b> that the proposal shall be sent to the Board for comments, and that Melissa and Dick will then revise the presentation on the basis of the comments before sending it to members for use when informing members and others about ASF.</p>	<p><b>Melissa Dick Per</b></p>
<p><b>13. New members</b></p> <p><i>Benin.</i> Stéphane explained that the ASF group in Benin is on its way to make an application. He will encourage the group to submit a formal application for membership.</p> <p><i>Canada:</i> Dick reported from his contacts with Architects Without Borders – Canada, who informed us that it found the membership fee expensive. Dick will follow up the contacts.</p> <p><i>Austria:</i> Gunda Maurer in Austria has approached ASF-Int and expressed an interest in our network. Dick has put him in touch with Peter Burk and sent information material.</p> <p><i>Congo-Brazzaville:</i> Richard reported from his contacts with the existing ASF group there.</p> <p><i>Argentine &amp; Brazil:</i> Jordi is keeping in touch with these groups.</p> <p>There were short reports from contacts in Mauritius, Tunisia, USA and some other countries.</p>	<p><b>Stéphane</b></p> <p><b>Dick</b></p> <p><b>Dick</b></p> <p><b>Richard</b></p> <p><b>Jordi</b></p>
<p><b>14. Cooperation with other organisations</b></p> <p>Jordi informed the Board about his collaboration with UIA about an educational program called <i>Action Without Borders</i>. He said that he is not carrying out this work in the name of ASF. The UIA program is detached from ASF. Some Board members expressed critique against the program, e.g. the risk of competition between ASF’s plans for Architecture Development Education, including risk of competition about funding. Jordi invited Board members to send their comments to the UIA program. It was <b>decided</b> that Dick shall send a letter asking UIA to change the</p>	<p><b>Board Members Dick</b></p>

name of the program because of the risk of confusion with ASF.	
<p><b>15. Contribution to <i>Design Like You Give A Damn</i> Vol 2</b></p> <p>We have got an invitation from Architecture for Humanity to make nominations to volume 2 of <i>Design Like You Give a Damn</i>. It was <b>decided</b> that Dick shall ask Cameron Sinclair whether he wants us to invite ASF members to submit nominations of projects for the book. If he says Yes Dick will send the message on to ASF members. Rune informed the Board that ASF-DK wants to submit a nomination.</p>	<b>Dick</b>
<p><b>16. Economic situation</b></p> <p>Rune had sent an economic report for the 2<sup>nd</sup> half of 2010. It was <b>decided</b> to approve the report. After paying the costs of the website work ASF will have around Eur 800 at the end of the year. The Board had decided by email to support Gopal's travel costs with the amount of Eur 200. It was <b>decided</b> to confirm this decision.</p>	
<p><b>17. Financial strategy, fundraising</b></p> <p>Rune and Stéphane explained how Paypal is functioning. It was <b>decided</b> to ask Rune and Per to find out more about Paypal and install it on the website if they find it practical. It should include payment of membership fees, donations and payment of publications.</p> <p>Valeria informed the Board about EuropeAid and other possible funding options of the EU. The Board discussed whether ASF-Int shall be responsible for concrete projects of the kind the EU can fund at the moment. It was <b>decided</b> that Valeria shall find out about the appropriate EU programs with its respective deadlines. Then she will send out this information to members asking which ones are interested to participate. Those who reply positively will make the application in the name of ASF-Int. Jordi will discuss the prospect of the ASF-E coordinator to work with an application of this kind.</p>	<b>Rune</b> <b>Per</b>  <b>Valeria</b>  <b>Jordi</b>
<p><b>18. Budget for the coming year</b></p> <p>Rune has sent a proposed budget for the 2<sup>nd</sup> half of 2010 and two alternative budgets for 2011. The Board discussed the proposals. It was <b>decided</b> to ask Rune to include Eur 350 for the registration of the address in Paris at the cost of the proposed budget for the GA meeting. It was <b>decided</b> that the 2<sup>nd</sup> budget proposal is the desirable one and the 1<sup>st</sup> one is the minimum budget.</p>	<b>Rune</b>
<p><b>19. Bank account, signatories</b></p> <p>Stéphane informed the Board about the formal procedures for registering the signatories of the bank account. It was <b>decided</b> to confirm the opening of the bank account in the bank Credit Co-operatif. It was <b>decided</b> that Chairman Jordi Balari, Treasurer Rune Asholt and Vice-Chair Stéphane Plisson be the signatories of the bank account. The relevant papers were signed at the meeting. It was <b>decided</b> to ask Jordi to make ASF-E transfer the ASF money in the Barcelona account into the new bank account when this is in function. Stéphane will inform Rune when the ASF bank account is operational.</p>	<b>Stéphane</b>  <b>Jordi</b> <b>Stéphane</b>
<p><b>20. GA meeting 2011</b></p> <p>It was <b>decided</b> to plan for a GA meeting <b>15-17 April 2011</b>, and to ask both ASF-Italia and ASF-DK if they are prepared to host the GA meeting. If this is not possible Jordi said that ASF-E is prepared to host the meeting in Barcelona.</p>	<b>ASF-Italia</b> <b>ASF-DK</b>
<p><b>21. Coming Board meetings</b></p> <p>It was <b>decided</b> to stick to the previously decided meetings: <i>Wednesday 17<sup>th</sup> of November at 13h</i> by email/Skype, <i>Saturday 12<sup>th</sup> February</i> in Rome (or another place if the GA meeting will take place in Rome), <i>Wednesday 9<sup>th</sup> March 2011</i> by email/Skype.</p>	
<p><b>22. Any other business</b></p> <p>a. Stéphane raised the issue of translating the Annual report for 2009 into French, for registration purpose. Richard and Stéphane offered to carry out this task.</p> <p>b. Call for articles in the journal <i>Design and Research in response to Climate Change</i>. It was <b>decided</b> that Dick sends the call to the members of ASF-Int.</p> <p>c. Study on development cooperation, Arkitekten ueber Grentzen and ASF by Christian</p>	<b>Richard</b> <b>Stéphane</b> <b>Dick</b>

Heinisch. Dick reported about his contacts with Christian about his master thesis work, based partly on interviews with Jordi and Dick. An abstract in English has been sent to ASF.

- d. Valeria raised the issue of a support letter from ASF-Int to an application for funding the university UNIDAV. It was **decided** that she should send a draft proposal to Jordi for signature.

Secretary

Verified



Dick Urban Vestbro



Sophie Jopling

## Attachment point 16

architecture  
sans frontières  
INTERNATIONAL

in&outs

When	Doc.	Who	What	Where	In	Out	Balance
01-01-2010		Saldo					2416,27
01-02-2010	1	ASF-Portugal	Fee 2009	Barcelona, ES	€ 100,00		2516,27
11-02-2010	2	Habitat Technology Group	Fee 2009	Barcelona, ES	€ 100,00		2616,27
10-03-2010	3	ASF-Espana	Fee 2010	Barcelona, ES	€ 100,00		2716,27
10-03-2010	4	ASF-Espana	Contribution to the GA	Barcelona, ES	€ 200,00		2916,27
30-03-2010	5	ASF-Espana	Legal proceedings MSF	Barcelona, ES		€ -644,69	2271,58
17-04-2010	6	Habitat Technology Group	Travel support	GA Stockholm		€ -700,00	1571,58
17-04-2010	7	ASF-RDCongo	Travel support	GA Stockholm		€ -500,00	1071,58
17-04-2010	8	ASF-Nepal	Travel support	GA Stockholm		€ -300,00	771,58
17-04-2010	9	Habitat Technology Group	Fee 2010	GA Stockholm	€ 100,00		871,58
17-04-2010	10	ASF-RDCongo	Fee 2009	GA Stockholm	€ 100,00		971,58
17-04-2010	11	ASF-Nepal	Fee 2010	GA Stockholm	€ 100,00		1071,58
17-04-2010	12	ARC-PEACE	Fee 2010	GA Stockholm	€ 100,00		1171,58
17-04-2010	13	ASF-ONLUS	Fee 2010	GA Stockholm	€ 100,00		1271,58
10-05-2010	14	ASF-France	Contribution to the GA	Barcelona, ES	€ 300,00		1571,58
26-05-2010	15	AWF-Australia	Fee 2009	Barcelona, ES	€ 90,00		1661,58
31-05-2010	16	ASF-Denmark	Fee 2010	Barcelona, ES	€ 100,00		1761,58
18-06-2010	17	ASF-UK	Fee 2010	Barcelona, ES	€ 100,00		1861,58
06-07-2010	18	ASF-Portugal	Fee 2010	Barcelona, ES	€ 100,00		1961,58
09-07-2010	19	ASF-Italy	Fee 2010	Barcelona, ES	€ 100,00		2061,58
14-07-2010	20	AWF-Australia	Fee 2010	Barcelona, ES	€ 90,00		2151,58
30-07-2010	21	ASF-Belgium	Fee 2010	Barcelona, ES	€ 100,00		2251,58
05-09-2010		Saldo			€ 1.980,00	€ -2.144,69	2251,58

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[www.asfint.org](http://www.asfint.org)

## Attachment point 18



Version 1

### Budget for 2. half 2010

When	Note	Change in €
05-09-2010	Saldo	2.252
	1 Membership fees 2009.....	110
	2 Membership fees 2010.....	710
	3 Fund raising committee.....	0
18-09-2010	4 Boardmeeting Barcelona.....	-200
	5 Website.....	-2.000
31-12-2010	Bank's account management.....	-10
<b>31-12-2010</b>	<b>Saldo</b>	<b>862</b>

#### Notes:

<b>Note 1:</b>	1 member have not paid for 2009 expect them to pay A&D	
<b>Note 2:</b>	7 members have not paid for 2010 expect them to pay A&D, Africa '70, Architekten über Grenzen, ASF-France, ASF-RDCongo, ASF-Sweden, ASF-Swiss	
<b>Note 3:</b>	Money from fonds: We don't expect to get any funds for administration this year.	
<b>Note 4:</b>	Travelcompensation to Gopal.....	-200
<b>Note 5:</b>	Website Construction (Website people, France).....	-2.000
	Website maintains (Website people, France).....	0
	<i>Expects to review the site in 2011</i>	<b>-2.000</b>



Version 1

### Budget for 2011

When	Note	Change in €
01-01-2011	Saldo	862
	1 Membership fees 2011.....	1.800
	2 Fund raising committee.....	0
	3 General Asamply meeting.....	-300
	4 General Asamply meeting: Travelcompensation.....	-1.000
	5 Website.....	-500
31-12-2011	Bank's account management.....	-10
<b>31-12-2011</b>	<b>Saldo</b>	<b>852</b>

#### Notes:

<b>Note 1:</b>	<i>Expects that we still are 18 members and that all pay</i>	
<b>Note 2:</b>	<i>Money from fonds: We don't expect to get any funds for administration this year.</i>	
<b>Note 3:</b>	Exhibition.....	0
	Brochure.....	-150
	Seminar papers.....	-150
		<b>-300</b>
<b>Note 4:</b>	One person from India.....	-500
	One person from Congo.....	-300
	One person from Nepal.....	-200
		<b>-1.000</b>
<b>Note 5:</b>	Review of the site possible changes (Website people, France).....	-500